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East and Southern Africa Consult Ltd



Powered by the Rwanda Association of Local Government Authorities (RALGA)



TRAINING PLAN 2020 KIGALI/RWANDA



BUSINESS CONTINUITY PLAN Ltd with OCL AFRICA INSTITUTE, FLAME CONSULTING, BCP INVESTMENT MANAGERS Ltd, EAST AND SOUTHERN AFRICA CONSULT Ltd and LG CONSULT Ltd

partnered to offer executive training

Send an email and visit our sites:

info@thebusinesscontinuityplan.com; www.thebusinesscontinuityplan.com

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BUSINESS CONTINUITY PLAN LTD- JANUARY 1, 2020

M.Peace Plaza, 5thFloor, Block B KN 4 Avenue de la Paix Kigali.



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To the CEO-

COMPANY PROFILE AND TRAINING PROPOSAL

The Business Continuity Plan Ltd (BCP Ltd) is a consulting and advisory firm which guarantees the business continuity of organizations from generation to generation while its mission is to professionally work and deliver beyond the shareholders and stakeholders business continuity expectations.

Other services offered by The Business Continuity Plan Ltd (BCP Ltd):

- Business reengineering / Restructuring,
- Business continuity planning,
- Investment and fund management,
- Design Feasibility and business plans,
- IT system review and audit,
- Risk Assessment for companies,
- Outsourcing services.

TRAINING CALENDAR FOR 2020 OFFERED BY THE BUSINESS CONTINUITY PLAN LTD (BCP LTD) AND PARTNERS

BCP Ltd and partners hereby express interest in offering trainings as per the attached financial year training plan.

We shall add value to the human capital development which translate into quality work delivery, improve skills and staff confidence.

While conducting various training, we will meet the best practices and often make use of Harvard business case studies.

All training partners shall offer services with high level of professionalism aimed at meeting the client's needs and maintaining the image and trust.

It is in this regard that we would like to closely work with your company.

Best Regards,

Agnes Nyirankera-The CEO

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Business Continuity Plan Ltd – Assures the business continuity of shareholders and stakeholders- www.thebusinesscontinuityplan.com

Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
SCHOOL OF ADVANCED EXCEL AND FUNDAMENTAL BUSINESS APPLICATIONS									
1. Advanced Excel Master Class	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20
2. Excel Macros and VBA Programing	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20
3. Excel Dashboards and Data Visualization	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20
4. Comprehensive MS Office Training (Word, Excel, PowerPoint, Outlook)	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20
5. Financial Modelling with MS Excel	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20
6. Data Visualization with Power BI	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-06 to Apr-10 May-18 to May-22	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-05 to Oct-09 Nov-16 to Nov-20

Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
GEOSPATIAL AND EARTH OBSERVATION TRAINING COURSES									
1. GIS and Remote Sensing for agricultural resource management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27
2. GIS and Remote Sensing in Mining and Exploration	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27
3. GIS and Remote Sensing in Agriculture, Food Security and Climate Change	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27
4. GIS for Monitoring and Evaluation	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27
5. GIS and Remote Sensing for agricultural resource management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27
6. Use of GIS and Remote Sensing in Disaster Risk Management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-20 to Jan-24 Mar-02 to Mar-06	Apr-13 to Apr-17 May-25 to May-29	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-12 to Oct-16 Nov-23 to Nov-27



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Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
AGRICULTURE DEVELOPMENT, FOOD SECURITY AND LIVELIHOODS TRAINING COURSES									
1. Resilient Livelihoods	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 , Jun-01 to Jun-05	Jul-20 to Jul-24 , Aug-31 to Aug-04	Oct-19 to Oct-23 , Nov-30 to Nov-04
2. Causes and Minimization of Post-Harvest Losses	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 , Jun-01 to Jun-05	Jul-20 to Jul-24 , Aug-31 to Aug-04	Oct-19 to Oct-23 , Nov-30 to Nov-04
3. Agribusiness Development and Management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 , Jun-01 to Jun-05	Jul-20 to Jul-24 , Aug-31 to Aug-04	Oct-19 to Oct-23 , Nov-30 to Nov-04
4. Climate Change and Agriculture	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 , Jun-01 to Jun-05	Jul-20 to Jul-24 , Aug-31 to Aug-04	Oct-19 to Oct-23 , Nov-30 to Nov-04
5. Agro Entrepreneurship & Market Facilitation	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
6. Irrigation and Operational Maintenance	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
7. Livelihoods Assessment and Analysis	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04

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8. Small-Scale Livestock Development and Extension Techniques	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
9. Improving Health and Nutrition	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
10. Food Security Policies Formulation and Implementation	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
11. Agriculture Value Chains	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
12. Promoting Entrepreneurship and Agribusiness Development	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
13. Gender Approaches to Agricultural Extension Practices	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
14. Food Security in an Urbanizing Society	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
15. Integrated Pest Management	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
16. Integrated Water Resource Management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
17. Food Security Information Systems and Networks	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
18. Establishing and strengthening farmer organizations	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
19. Value Chain Development and Market Linkages	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
20. Horticultural Production and Marketing	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04

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21. Food Security Analysis	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
22. Agriculture, Innovation, and Technology	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
23. Integrated Soil Health and Fertility Management	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
24. Promoting Entrepreneurship and Agribusiness Development	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-19 to Oct-23 Nov-30 to Nov-04
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
BANKING AND TELCO									
1. Risk Management	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
2. Business Plan and Finance	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
3. Mergers and Acquisitions	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
4. Management Accounting	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
5. Cooperate governance and human resource management	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
6. Marketing management, Competition and Strategy	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
7. Corporate fraud, Compliance and Internal Control	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11

8. Financial Modeling and Accounting	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
9. Credit Risk Analysis & Management Workshop (Basic/ Intermediate)	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
10. Advanced Credit Risk Analysis & Management (With Credit Risk Scoring and Rating, Special Risks, Basel Accord, and Quantitative Measurement Tools)	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
11. Credit Control, Loan Work-Out, Recovery & Remedial Management Course – For Financial Institutions	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
12. Basic Accounting And Financial Statement Analysis – For Lending Officers And Relationship Managers	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
13. Customer Service & Relationship Management Excellence Programme	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
14. Effective Performance Management in Organizations	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
15. Back-Office To Market-Facing Conversion Programme – For Staff of Financial Institutions.	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
16. Knowledge-Driven Relationship Management Programme: For Relationship Managers And Business Leaders In Financial Institutions.	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
17. Organizational Effectiveness For Business Professionals (OEBP) Programme.	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11



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18. Building and Managing High Performance Teams	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
19. Organizational Culture and Corporate Etiquette Training	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
20. Winning Attitude for Organizational Change	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
21. Managerial Skills Development programme- for Managers and Team Leaders	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
22. Retail Banking Master- Class	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
23. International Trade Finance and Operations	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
24. Basic Banking Excellence Programme- for Transaction Officers and Executive Assistants in Financial Institutions	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
25. Specialized Microfinance Lending Workshop	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
26. Specialized Mortgage Lending Workshop	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
27. Specialized Development Financing Workshop	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
28. Specialized Training for Non-Bank Financial Institutions	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
29. Financial Inclusion Strategy Workshop	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11



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30. Understanding and preparing Bank's MPR Reports	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
31. Managerial Skills Development Programme- for Managers and Team Leaders	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
32. Anti-Money Laundering and TF	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
33. Marketing Mobile and Electronic Products	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
34. Managing Risks in Mobile Banking and Mobile Money	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
35. Digital and New Media Marketing	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
36. Law of Contract for Non-Lawyers	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
37. Law of Banking for Non-Lawyers	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
38. Forensic Fraud Investigations	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11
39. Quality Assurance Review for Audit Department	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11



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Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
RESEARCH, DATA MANAGEMENT AND STATISTICAL ANALYSIS TRAINING COURSES									
1. Advanced Excel for Health Care Professionals	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
2 Effective Reporting of Statistical Results for Survey Data	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
3. Analysis of Household Income and Expenditure Data.	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
4. CSPro For Android and Smartphones	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
5. Qualitative Data Management and Analysis with NVivo (Concept & Approaches)	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
6. Principles and Practice of Research Data Management and Collection	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
7. Advanced Training on Data Management & Analyses for Surveys using Stata	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
8. Mobile Phone Based Data Collection for M&E	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
9. Epidemiology and Biostatistics with Stata	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18

10. Panel Data Analysis with Stata	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
11. Using Participatory Action Research to Improve Development Practice	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
12. Research Design, Data Management, Analyses & Use	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
13. Processing and Analysis of Data for Surveys/Assessment (Methodology and Software)	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
14. Data Management, Graphics and Statistical analysis using SPSS	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
15. Data Processing and Management using Census and Survey Processing System (CSPro)	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
16. Data Management, Analysis, and Graphics using Stata	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
17. Gender Statistics and Gender Budgeting	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
18. how to influence decision makers to take up research	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
19. Analysis of Complex Sample Survey Data	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
20. Data Management, Analysis and Graphics with R	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18

21. Processing and Analysis of Data for Surveys/Assessment (Methodology and Software)	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	May-04 to May-08 Jun-15 to Jun-19	Aug-03 to Aug-07 Sep-14 to Sep-18	Nov-02 to Nov-06 Dec-14 to Dec-18
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
ICT4D AND MOBILE TECHNOLOGIES TRAINING COURSES									
1. Advanced Excel for Agriculture Professionals	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
2. Advanced Excel for Finance Professionals	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
3. Advanced Excel for Professionals	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
4. Advanced Excel for Analysts	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
5. Creating Dynamic Dashboards with Excel for Management Reporting	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
6. Mobile Phone Based Data Collection Using ODK	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
7. ICT for Public Participation, Leadership and Governance	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
8. Cost-Benefit Analysis Using Microsoft Excel	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
9. Microsoft Excel for Purchasing Professionals	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25

10. The use of ICT Tools in Epidemiology	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-17 to Feb-21 Mar-30 to Apr-03	May-11 to May-15 Jun-22 to Jun-26	Aug-10 to Aug-14 Sep-21 to Sep-25	Nov-09 to Nov-13 Dec-21 to Dec-25
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan- March	Quarter 2/2020 Apr- June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
THE TRAINING COURSES OF HEALTH AND SOCIAL CARE									
1. Introduction to Health Systems Management	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
2. Introduction To Occupational Health and Safety	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
3. Prevention and Awareness of FGM	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
4. ICT For HIV/AIDS Surveillance and Reporting	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
5. Nutrition and Food Safety	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
6. Mapping Nutrition Preparedness in Emergency.	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
7. Installation, Use And Management Of OPENHDS And ODK	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
8. Prevention and Awareness of Sexually Transmitted Diseases	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
9. Diseases Surveillance and Reporting	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20

10. Nutrition Assessment and Survey using ENA/ EPIINFO	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
11. Climate Change and Human Health	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	May-18 to May-22 Jun-29 to Jul-03	Aug-17 to Aug-21 Sep-28 to Sep-02	Oct-05 to Oct-09 Nov-16 to Nov-20
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
PROJECT MANAGEMENT, MONITORING & DEVELOPMENT EVALUATION TRAINING COURSES									
1. Participatory M&E for Rural Development and Community Managed Programmes	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
2. Project Management Monitoring and Evaluation with MS Projects	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
3. M & E, Data Management & Analysis for Health Sector Programmes	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
4. M&E, Data Management and Analysis for in Food Security and Nutrition Programmes	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
5. Designing and Conducting Surveys for M&E	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
6. Performance Management and Appraisal	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27

7. Monitoring and Evaluation for Governance (Decentralization and Local Governance)	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
8. Performance Based Budgeting	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
9. M & E, Data Management & Analysis in Food Security & Nutrition Programmes	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
10. Log frames and the Logical Framework Approach	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
11. Theory of Change in Project Development	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
12. Effective Project Proposal and Report Writing	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
13. M & E, Data Management & Analysis for Agriculture & Rural Development Programmes	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
14. Value for Money Assessment practice in Project Management	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
15. Result-based Monitoring and Evaluation	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
16. Impact Evaluation for Development Projects	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27



East and Southern Africa Consult Ltd

Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
DEVELOPMENT AND HUMANITARIAN CAPACITY BUILDING TRAINING COURSES									
1. Shelter & Settlement Planning	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
2. Collaborative Conflict Resolution	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
3. Grant Management and Fundraising	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
4. Human Rights Leadership Development	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
5. Flood Disaster Risk Management In A Changing Climate	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
6. Gender Based Violence	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
7. Contingency Planning	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
8. ICT for Disaster Response	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
9. Disaster Risk Reduction	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
10. Trauma Support and Counselling	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
11. climate change adaptation in a changing environment	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04

12. Early Warning Systems	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
13. Disasters and Development	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
14. Social Protection: policies, programmes and evidence	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
15. ICT for Disaster Response ICT for Disaster Response	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
16. Emergency Needs Assessment	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
17. Gender-based Violence	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
18. Contingency Planning	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
19. Mainstreaming Gender into Community Based Disaster Risk Management	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
20. Social accountability	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
21. Information security management	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
22. Emergency Planning Management	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
23. Mainstreaming Disaster Risk Reduction into National Development Process	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
24. Social Audit	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04

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25. Crisis Preparation & Management	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-27 to Jan-31 Mar-09 to Mar-13	Apr-20 to Apr-24 Jun-01 to Jun-05	Jul-13 to Jul-17 Aug-24 to Aug-28	Oct-19 to Oct-23 Nov-30 to Nov-04
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan- March	Quarter 2/2020 Apr- June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
GOVERNANCE, LEADERSHIP AND MANAGEMENT TRAINING COURSES									
1. Procurement and Supply Chain Management	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
2. Report Writing Skills	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
3. Public Sector Contract Management	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
4. Public Private Partnership for Development	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
5. Development Effectiveness for Decentralization and Local Governance	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
6. Policy Advocacy for Gender Responsive Public Services	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
7. Communication and Presentation Skills	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
8. Strategic Financial Management	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 , Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
9. The Art of Effective Listening for Support Officers	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11



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10. Project Management Workshop for Senior Officers	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
11. Governance, Risk and Compliance Programme- for Managers and Executives	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
12. Getting Better with Public Speaking and Sales Presentation Skills	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
13. Personal Grooming and Social Skills Development Training	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
14. Personal Financial Planning Workshop	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
15. Retirement Planning Workshop	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
16. Entrepreneurial Skills Development for Business Success	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
17. Organizational and Managerial Skills Development Training- for Middle Management, Junior and Support Staff in Public Service	3	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
18. Accounting and Finance Skills Development Program- for Senior Public Officers and Leaders	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
19. Personal Financial Planning and Retirement Masterclass- for Public Service Professionals	2	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
20. Specialized Administrative Skills Development programme- for Protocol officers, Special Assistants, Secretaries and Other Support Staff	5	\$ 200.00	\$ 150.00	\$ 100.00	\$ 75.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
21. Leadership Skills for Financial Managers	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11



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22. Project Management Skills for International community development officers	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
23. Strategic Negotiations and conflict resolutions for Public and Private Sector Executives	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
24. Participatory Rural development Action	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Jan-13 to Jan-17 Feb-24 to Feb-28	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-20 to Jul-24 Aug-31 to Aug-04	Oct-26 to Oct-30 Dec-07 to Dec-11
Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
INVESTMENT									
Trading/Technical Analysis									
1. Financial Assets and Markets	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
2. Bonds	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
3. Derivates	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
4. Equities/Stocks	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
5. Investment Funds	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
6. Investment and Asset management	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27



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7. Portfolio Management and Asset Allocation	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
8. Investment Management	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
9. Pension Fund Strategies	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
10. Portfolio Performance Measurement and Attribution Analysis	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
11. Investment Fund Operations and Administration	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
12. Impact, ESG and Sustainable Investing	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
13. Evaluating Alternative Investments	2	\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
14. Introduction to Portfolio Management		\$ 400.00	\$ 350.00	\$ 300.00	\$ 250.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27

Training Particulars by Department	Training Duration	Rate Per Delegate Per Day				Quarter 1/2020 Jan-March	Quarter 2/2020 Apr-June	Quarter 3/2020 July-Sep	Quarter 4/2020 Oct-Dec
		1-4 Delegates	5-10 Delegates	11-20 Delegates	Above 20 Delegates	Training Week	Training Week	Training Week	Training Week
OTHER TRAININGS									
1. Time Management	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
2. Critical Thinking	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
3. Developing Creativity	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
4. Improving Mindfulness	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
5.Emotional Intelligence	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
6. Job Searching Skills	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
7. Business English	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
8. Business Literacy	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
9. Basic Bookkeeping for Small Business	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
10. Goal Setting and Getting Things Done	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
11. Stress management	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27



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12. Business Succession Planning	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
13. Coaching and Mentoring	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
14. Creative Problem Solving	3	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
15. Chinese Language	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
16. Spanish Language	2	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-10 to Feb-14 Mar-23 to Mar-27	Apr-13 to Apr-17 May-25 to May-29	Jul-06 to Jul-10 Aug-17 to Aug-21	Oct-12 to Oct-16 Nov-23 to Nov-27
17. QuickBooks Accounting Software	5	\$ 150.00	\$ 100.00	\$ 75.00	\$ 50.00	Feb-03 to Feb-07 Mar-16 to Mar-20	Apr-27 to Apr-01 Jun-08 to Jun-12	Jul-27 to Jul-31 Sep-07 to Sep-11	Oct-26 to Oct-30 Dec-07 to Dec-11



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Guaranty Trust Bank (Uganda) Limited	Capital Bancorp PLC
Nigerian Deposit Insurance Corporation (NDIC)	Mutual Benefit Micro Finance Bank Limited
Asset Management Company of Nigeria (AMCON)	Diamond Bank PLC
GTBank PLC	FBN Mortgages Limited
Accord Mortgages Limited	CRC Credit Bureau Limited
Fidelity Bank PLC	Federal Mortgage Bank of Nigeria Limited
First Bank PLC	Dofas Technical Limited
Access Bank PLC	Business Media Limited (BusinessDay)
Engineering Automation Technology Limited	Zenith Bank PLC
Jocaro Nigeria Limited	Union Bank PLC
Brass Fertilizer & Petrochemical Company Limited	Chartered Institute of Bankers of Nigeria (CIBN)
Alpha Morgan Capital Limited	Heritage Banking Corporation Limited (Heritage Bank)
Imperial Mortgage Bank Limited	Unity Bank PLC
Crasaeda International Limited	Sterling Bank PLC
Ecobank (Uganda) Limited	Central Bank of Rwanda
Cogebanque Plc	Bank of Kigali