

Frequently Asked Questions

SAP TechEd Bangalore 2019

November 13 -15 | BIEC

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Registration

What type of conference passes can I get?

There are two types of registration passes for SAP Teched:

- Full Conference pass (INR 35,000 +Taxes)
- Lecture-Only pass (INR 30,000 +Taxes)

***18 % GST will be additional and mandatory as per govt norms**

What is the difference between a Full Conference pass and Lecture-Only pass?

Full Conference

A full conference pass provides the registrant the following benefits: access to hands-on workshops and lectures, ability to pre-book hands-on sessions via agenda builder, access to the show floor, keynotes, and networking dinner. Visit our website for an extensive listing of the educational sessions and abstracts. Browse our [Session catalog](#)

Lecture-Only

The Lecture-Only pass does not provide access to the hands-on workshops. It does provide access to lecture sessions, show floor, keynotes, and networking dinner.

Do you offer group discounts?

Yes, for full details, please review our [discount chart](#).

For more information on group registration please contact arijita.b@keystone.in

Can I use another promotion with the group discount?

Yes, you can. In this case, early bird offer is applicable until July 15, 2019.

Is there a Show Floor-Only pass?

We do not offer a Show Floor-Only pass for SAP TechEd. Attendees need a Full Conference or Lecture-Only pass to attend.

Is there a One Day Pass?

We do not offer a One Day pass for SAP TechEd. All attendees must have a Full Conference or Lecture-Only pass to attend.

I need to cancel my registration, is there a cancellation fee?

Please e-mail your cancellation request to helpdesk@saptechedindia.in. All cancellation requests must be received before October 20, 2019. For cancellation requests received before October 20, 2019, there will be a deduction of INR 5,000/- from the conference registration fee. Cancellations received after October 20, 2019, as well as registrants not attending

without cancelling, will be liable for the full registration fee. For all valid cancellation requests, refunds will be processed after the event.

Can I transfer a pass to a colleague?

Please e-mail your substitution request to helpdesk@saptechedindia.in. with the details of the person you would like to substitute. All substitution requests must be received before October 20, 2019. Substitutions will not be accepted after the deadline.

Registration substitutions for SAP TechEd Bangalore are permitted only between employees from the same organization and of the same registration type (Full Conference or Lecture-Only). Registration is transferable only once.

Are attendees able to bring guests to the conference activities like the keynotes, educational sessions, show floor, and Celebration Night?

No, attendees cannot bring guests or children to any conference activities. All attendees must be registered and have a conference badge.

I would like to be a speaker and present a session at SAP TechEd. How do I sign up?

Speaker registration is by invitation only. For questions regarding speaker registration, please contact saptechedspeaker.info@sap.com

What meals are provided at SAP TechEd?

Days	Breakfast (7:30–9:00 a.m.)	Lunch (12:00–2:30 p.m.)	Evening Refreshments (4:00–5:00 p.m.)	Networking Dinner (8:15–10:00 p.m.)
November 13	X	X	X	X
November 14	X	X	X	
November 15	X	X	X	

[Go to agenda for more details.](#)

I am a reporter/blogger/financial analyst or industry analyst. How do I register?

Analyst/Media registration is by invitation only. For more information, contact your media or analyst relations lead at SAP.

Is there a government rate for registration?

The conference does not offer a public sector / government rate.

Is there an age limit at the conference?

Yes. All registrants must be 21 years of age or older to attend any portion of the conference.

Is there an SAP employee discount offer for registration?

The conference does not offer employee discounts. Visit the SAP TechEd Jam Group for the employee attendance policy for the conference.

Payments and Receipts

What are the accepted methods of payment?

We accept the following methods of payment: Credit Card (Amex, Visa, MasterCard only), Demand drafts (payable at Bangalore) or Wire Transfer.

I would like to pay with a purchase order. How can I do this?

SAP TechEd does not accept purchase orders as a method of payment for individuals. However, group payment can be done through a purchase order. The payment must be realized before October 20, 2019.

How can I obtain a receipt or invoice for my registration?

You can obtain a registration receipt by contacting us at enquiry@saptechedindia.in

Access My Registration

I do not remember my login information. How can I get this information?

You can use your SAP TechEd Confirmation Number (which you can find in your registration confirmation email) or the email address you provided when you registered, as your user ID. If you do not remember your password, please use the "Access My Registration" function, enter your e-mail and select "Reset My Password." An e-mail will then be sent to you with instructions on how to reset your password.

How can I reset my registration password?

If you do not remember your login information, please use the "Access My Registration" function, enter your email and select "Reset My Password." An e-mail will then be sent to you with instructions on how to reset your password.

I do not remember my confirmation number; how can I get it?

Your confirmation number is on your registration confirmation. Use the Access My Registration function, enter your e-mail, and select "Retrieve My Confirmation Number." You will receive your confirmation number in an e-mail.

Hands-On Workshop

How and when can I sign up for hands-on workshops?

Fully paid, full conference SAP TechEd Bangalore registrants may reserve seats for up to three hands-on workshops on a first-come, first-served basis. Hands-on workshop sign-up and the personal Agenda Builder are scheduled to open on October 1, 2019. Full Conference registrants will receive an e-mail within one week of the launch confirming the exact day. Visit our session types and policies page for more details on hands-on workshops.

I would like to sign up for more than three hands-on workshops. Can I pay to attend more?

You cannot pay to reserve seats in more than three hands-on workshops. However, full conference attendees are welcome to attend any hands-on workshops with open seats at the session start time and can wait list sessions on-site.

Can I get on a waiting list for hands-on workshops that are already full?

You are welcome to wait-list a session on-site. Plan to be at the session location at least 15 minutes before the session start time to check in with the room monitor and be placed on the wait list.

Transportation

What is the nearest airport into which attendees should fly?

The nearest airport is Kempegowda International Airport, Bangalore.

Will there be transportation provided to Bangalore International Exhibition Centre on the event days?

Yes, shuttle services will be provided from the below pick-up points:

- NAGASANDRA METRO STATION
- TAJ YESHWANTPUR HOTEL
- SHERATON GRAND HOTEL

The buses will also drop you back to these pickup points in the evening.

Will there be transportation provided between the airport and the Bangalore International Exhibition Centre?

No, transportation will not be offered. However there are many local transportation options available from the airport.

Travel Visa

How do I request a formal "Letter of Invitation" for the purpose of obtaining a visa?

SAP TechEd Bangalore requires that attendees have completed an online registration and that all registration fees are paid in full prior to the issuing of a "Letter of Invitation." During the registration process you will be able to provide all necessary details to obtain your "Letter of Invitation": full name (as it appears on your passport), passport information (number, date of issue, place of issue, and expiration date), as well as your company name and address details.

"Letters of Invitation" will only be issued to the registrant after the registration is paid in full, are only useful to the person stated on the letter, and will not provide any other guest with access to the conference. All additional persons must register and pay the required fees to secure a "Letter of Invitation."

"Letters of Invitation" are only issued in the name of the registrant and will be sent via e-mail as an Acrobat PDF file.

Conference Events and Additional Activities

Do you offer any activities for guests and spouses?

SAP TechEd does not offer non-conference activities for guests and spouses, although there are numerous activities and attractions available throughout Bangalore. For information on all that the Bangalore area has to offer, go to the Bangalore Tourist Guide Web Site.

What about SAP InnoJam?

You'll be happy to know that the SAP InnoJam program is expanding to become a global program. SAP InnoJam will no longer be hosted at SAP TechEd. Instead you can now request and participate in SAP InnoJam in your region or city.

On-Site Logistics

When will I receive my SAP TechEd badge?

You will receive your conference badge upon check-in at the convention centre. A photo ID will be required. SAP employees can collect it from the SAP Labs campus on November 11–12, 2019.

What is the dress code for SAP TechEd?

The suggested dress for the conference and evening events is casual. You can expect an average daytime high temperature of 17°C at this time of year. We do recommend a light sweater or jacket at the convention centre as meeting rooms can be

cold. Please keep in mind the Bangalore International Exhibition Centre is a large meeting facility and comfortable walking shoes are recommended.

Can I get into SAP TechEd without a badge?

No. A conference badge is required to access all spaces within the Bangalore International Exhibition Centre dedicated to planned conference activities.

The badge is required to access all SAP TechEd 2019 Bangalore conference activities, as per your registered category entitlements, including sessions, the exhibit hall, meals and evening events. Uniformed security officers & conference staff will continually check badges. Please ensure that your badge remains visible at all times. Do not misplace or lend your badge to anyone. Replacement cost of badge is equal to the cost of your conference registration fee. No participant should swap their badge with another. If a participant does so, their registration will be considered invalid.

Where can I obtain a meeting room during SAP TechEd?

All space within the Bangalore International Exhibition Centre has been dedicated for planned conference activities.

For all other meeting room needs, please contact local hotels for meeting space. A hotel map and listing is available on the Bangalore Tourist Guide Web Site.

Can I earn SAP TechEd certification at the conference?

Certification exams are not offered at SAP TechEd Bangalore. However, registrants have an opportunity to save on SAP Learning Hub and SAP Certification Hub subscriptions, as well as individual SAP Associate Certification exams. This offer is valid for registered SAP TechEd registrants only. You can avail a discount if you are a Full Conference Attendee. To avail discount please contact kaver.a@sap.com

For more details contact us here enquiry@saptechedindia.in

Mobile App

Where do I download the mobile app?

The SAP TechEd conference app is available at

<https://play.google.com/store/apps/details?id=com.sap.techeddc&hl=en> Please note

that only registered attendees can access the app.

Where do I download the session presentations?

Registered attendees can download SAP TechEd session presentations [here](#).

How can I download multiple session presentations?

To download multiple presentations, use the desktop version of SAP Docs Center.

For more details contact us here enquiry@saptechedindia.in

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